

## **CROSTON PARISH COUNCIL**

**MINUTES** of the Meeting held 13 July 2011 at 7.30 pm in The Old School, Croston.

Present Cllrs A Peet (Chairman), K Almond, R Baker, P Fenemore, J Forrest, K Iddon, S Parkinson, G Stubbs.

Also present County Councillor Otter, Borough Councillor Gray and 4 Members of the Public.

### 82.11 Councillor Vacancies

Councillors considered an application for co-option from Mr Paul Walmsley.

Resolved: Paul Walmsley be co-opted.

### 83.10 Apologies for Absence

Apologies were received from Borough Councillor D Dickinson.

### 84.10 Disclosure of Personal/Prejudicial Interests

None declared.

### 85.11 Minutes of Meeting held 8 June 2011

Resolved: the Minutes (as circulated) be approved and signed by the Chairman as a correct record.

### 86.11 Public Participation

A resident queried the delays with the proposed bus shelter outside Bishop Rawtorne and the new bus stops opposite Bishop Rawstorne and on Town Road. A resident advised of problems with disabled access at the proposed stop opposite Bishop Rawstorne. Councillors advised the process for the shelter is proceeding and the consultation for the new stops has commenced.

Residents advised of the setting up of a village Facebook page which can be used for local events and news and requested assistance in publicising this. Councillors suggested a newsletter article and notices on the Council's noticeboards.

County Councillor Otter presented the cheque for the grant towards the purchase of the new Speed Indication Device.

Borough Councillor Gray introduced herself as the Chorley Standards Committee Mentor.

### 87.11 Financial Matters

Councillors considered the financial update and bank reconciliation.

Resolved: the financial update be received and accepted and signed by the Chairman.

Councillors considered revised insurance cover which provides an extension of the first year's insurance by four months, in return for the signing of a 3 year long term agreement, at an additional premium of £56.72.

Resolved: the extension to the first year's insurance be ratified.

Councillors considered a grant application from Bowland Pennine Mountain Rescue Team for training for volunteer members.

Resolved: a grant of £100 be awarded.

Councillors considered a grant application from Vitalise towards the cost of respite care for disabled people. There was no proposer for the request.

Councillors discussed the amount to be paid to the Scouts for delivery of the Business Directory.

Resolved: £25 be paid.

Resolved: the following payments be approved, the invoices having been inspected in accordance with fidelity guarantee requirements:

£ 350.39	Employee 1	Salary
£ 325.76	Employee 2	Salary
£ 75.20	HM Revenue & Customs	PAYE
£ 20.00	Croston Old School	Room hire
£ 482.50	DWG (NW)	Summer planting
£ 200.00	DWG (NW)	Repair to bollards/weed spraying
£ 283.20	Wignalls Landscapes	Japanese Knotweed treatment
£ 400.00	B and C Norris	Treatment and repair of seats
£ 56.72	Broker Network	Additional premium
£ 35.00	Information Commissioner	Notification fee
£ 100.00	Croston Scout Group	Newsletter delivery
£ 25.00	Croston Scout Group	Business directory delivery
£ 350.39	Employee 1	August Salary
£ 325.76	Employee 2	August Salary
£ 75.20	HM Revenue & Customs	August PAYE

#### 88.11 Planning Matters

11/00517/FUL at Demolition of existing single storey flat roofed annexe and erection of a single storey kitchen and dining room with pitched roof at 20 Town Road.

Councillors had no comments on the application.

11/00552/OUTMAJ Application for a new planning permission to replace the extant planning permission (108/00320/OUTMAJ) to extend the time limit for the residential development of the site at Croston Woodwork Ltd, Station Road.

Resolved: the Parish Council's request for the number of car parking spaces to be increased in line with new Chorley Council policy be lodged, together with concerns on the grounds of impact on the existing village services, which will be further effected by the Moor Road development, the lack of available parking spaces in the area.

#### 89.11 Data Protection Responsibilities

Information was considered regarding the requirement for councillors to notify the Information Commissioners' Office, in their own right, at a personal cost of £35 per annum, should data be processed as representatives of residents. To the future, residents contacting Councillors via email are to be advised to contact the Council, via the Clerk.

The Parish Council is a data processing body and there is a requirement for registration with a Notification Fee which currently stands at £35 per annum.

Resolved: the annual Notification Fee be approved.

#### 90.11 Speed Indication Device

Offers from Charnock Richard and Heskin Parish Councils, totalling £450, to purchase the Parish Council's half share in the jointly owned Device were considered.

Resolved: the offers be accepted.

Councillors are to provide suggestions for locations for mounting plates to the Clerk.

#### 91.11 Local Bus Services

CLlr Iddon declared an interest in this item.

Councillors considered suggestions for sites for bus stops opposite Bishops Rawstorne College and on Town Road at the boundary of 19 and 21 Rectory Close. The Town Road site was felt to be acceptable however, the proposed site opposite Bishop Rawstorne was felt to be unsuitable.

The Headteacher at Bishop Rawstorne may be willing to allow the buses to use the School's turning circle as a stopping point, provided it is outside school opening and closing times.

Resolved: the Town Road site be approved and Lancashire County Council be asked to liaise with Bishop Rawstorne regarding the remaining stop.

92.11 Footpath no 1 (Croston)

Confirmation of the Chorley Borough Council (Footpath No. 1, Croston) Public Path Diversion order was provided. The official route of the path will follow the rail line in future. The report was noted.

93.11 Rationalisation of Household Waste Recycling Centres

A Lancashire County Council consultation document was considered. The closure of four sites, none of which are in the Chorley area, is proposed.

Resolved: a response be submitted advising that the Council understands the rationale behind the proposed closures, but would have serious concerns regarding further rationalisation.

94.11 Recreation Ground Improvements

A report from a meeting with representatives from Chorley Council and the Wildlife Trust was provided. A plan containing some initial suggestions was provided and the Play Area Working Group is to meet to discuss the possibilities. Council nominees were considered.

Resolved: the Working Group will comprise of Councillors Almond, Peet and Stubbs and three residents.

95.11 Reports from Outside Bodies (for information only)

No reports.

96.11 Date of Next Meeting

Wednesday 14 September 2011.

There being no further business the Chairman declared the meeting closed.

..... (Chairman)